CIRCULAR TO SHAREHOLDERS

31st August, 2026

Dear Shareholder/s

VIRTUAL ANNUAL GENERAL METING OF RENUKA FOODS PLC

Following the issuance of guidelines by the Colombo Stock Exchange (CSE) the 36th RENUKA FOODS PLC Annual General Meeting (AGM) of Renuka Foods PLC will be held as a virtual meeting as per the manner prescribed below

1. The 36th Annual General Meeting of Renuka Foods PLC will be held as a virtual meeting at 3.30.p.m. on 24th day of September 2026.

2. The AGM shall be held in compliance with the principles set out in the guidelines issued by the CSE for the hosting of a virtual AGM.

3. The Chairman, and the members of the Board of Directors, Company Secretaries, Representatives from the Registrars, Auditors and Shareholders will participate in the meeting through audio or audiovisual means.

4. The Annual Report of the Company for the year ended 31st March 2026 will be available for perusal on the Company website on www.renukagroup.com and the Colombo stock Exchange website on www.cse.lk

5. If you wish to receive a printed coy of the Annual Report for the year ended 31st March 2026, please complete and forward to us the perforated Form of Request below by post to the registered address of the Company at No. 69, Sri Jinaratana Road, Colombo 2, or via email to reports@renukagroup.com or by facsimile to 94-11-2445549.

   In addition to the Annual Report, Notice of Meeting, Form of Proxy Guideline and Registration Process to join the AGM Virtually, Registration Form for the AGM and Request Form for the printed copy of the Annual Report can be downloaded via the aforementioned website links;

6. In terms of the Articles of Association of the Company, uploading of this 'Circular to Shareholders' to the Colombo Stock Exchange website is deemed that the required Notice of Annual General Meeting is given to the Shareholders of the Company.

7. For any further queries on this matter, please contact any one of the following staff members during Office hours (8.30 a.m. to 5.00 p.m.) any working day on +94 (0) 112314750-5

Name	Email
Ms. I. H Edirisinghe	harshanie@renukagroup.com
Ms. H. Nugawela	legal2@renukagroup.com

Yours faithfully
By Order of the Board,
Sgd.
Renuka Enterprises (Pvt) Ltd
Company Secretaries

Note

1. The 36th Annual General Meeting of Renuka Foods PLC will be a virtual meeting held by participants joining through audio or audiovisual means.

2. The AGM will be held in line with the guidelines issued by the Colombo Stock Exchange and as per applicable laws.

3. The Chairman, and the members of the Board of Directors, Company Secretaries, Representatives from the Registrars, Auditors and Shareholders will participate in the meeting through audio or audiovisual means.

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REQUEST FOR PRINTED COPY OF THE ANNUAL REPORT 2026 - RENUKA FOODS PLC

Name of shareholder

……

Address for report delivery
…….

Folio NO./CDS No……

NIC No…….

Address - No. 69, Sri Jinaratana Road, Colombo 2
Website - www.renukagroup.com
Email - reports@renukagroup.com

RENUKA FOODS PLC

GUIDELINES AND REGISTRATION PROCESS FOR THE ANNUAL GENERAL MEETING (AGM) VIA ONLINE MEETING PLATFORM

Shareholders / Proxy holders who wish to participate in the Annual General Meeting of **RENUKA FOODS PLC** to be held via an Online Meeting Platform (Virtual AGM), could do so by using a smart phone or a desktop computer.

If a Shareholder/Proxy holder intends to join the Virtual AGM via a smart phone, it is necessary for him/her to download the **"Zoom Mobile App"** onto his /her smart phone.

Similarly if a Shareholder/Proxy holder wishes to attend the Virtual AGM via a desktop computer, the link can be opened by downloading the **"Zoom Desktop App"** to the respective desktop computer (compatible web browser**: Google Chrome**).

1. Shareholder who wish to participate in the Virtual AGM of **RENUKA FOODS PLC** either by themselves or through their Proxies are requested to forward their details to the Company Secretaries as per the attached **REGISTRATION FORM.**

2. The duly completed and signed **REGISTRATION FORM** should be delivered to the Company Secretaries, Address/Email / Tel to be received by the Secretaries by 4.30 p.m. on 22nd September 2026. If participation in the meeting through a Proxy, the duly completed and signed **FORM OF PROXY** should accompany the **REGISTRATION FORM.**

   Note:

   If a Proxy is appointed, the information set out in the **REGISTRATION FORM** pertaining to the Proxy holder should tally with the information indicated in the duly completed **FORM OF PROXY** submitted by the Shareholder.

3. The Company will verify all registration requests and identification details received as aforesaid, against the details of Shareholders set out in the Shareholders' Register and accept the registrations for the Virtual AGM if it is satisfied with the request and supporting documents (if any).

   Shareholders whose registration requests are accepted will receive an email confirmation from the Company acknowledging the acceptance of their request.

4. The Shareholders who successfully complete their registration as set out in 2 above, will receive the log in link for participation in the meeting referred to as "**Join the Virtual AGM of RENUKA FOODS PLC"** and credentials.

5. In order to join the Virtual AGM, participants are required to click on "**Join the Virtual AGM of RENUKA FOODS PLC"**. In some instances, the system call for the credentials and if that is required, please enter the credentials to gain access to the Virtual AGM.

6. On completion of this process, you will be directed to the Virtual AGM Zoom Platform, where you can participate in the Virtual AGM.

It is recommended that the Shareholders / Proxy holders complete the process join the AGM at least ten (10) minutes before the start of the AGM. The Online Meeting Platform will be active thirty (30) minutes before the time appointed for the commencement of the meeting.

7. Shareholders/Proxy holders may use the **Q & A** tab to submit their questions or concerns in typed format .

8. When declaring the voting on a resolution, Chairman will take in to account the voting of the Shareholders/ Proxy holders participating virtually

9. **30 seconds** will be allocated for Shareholders/ Proxy holders to cast their vote in respect of each resolution. The results will be processed and announced by the Chairman **15 seconds** after the end of the time slot allocated for voting.

10. In a situation where a Poll is demanded and Shareholders are required to vote on the Poll, a mechanism similar to that referred to for voting, will be applicable. This will be moderated by the Chairman of the meeting.

It is advised to check the online AGM access at least 3 hours prior and also ensure that your devices have an audible sound system so that you could be participate in the AGM comfortably.

Annexure

RENUKA FOODS PLC

ANNUAL GENERAL MEETING 2026
REGISTRATION OF SHAREHOLDER DETAILS FOR ONLINE VIRTUAL MEETING

To: Renuka Foods PLC
No. 69, Sri Jinaratana Road,
Colombo 2.

1. Full Name of the Shareholder: …….....

   ……..

2. Shareholder's Address: …….....

   …….

3. Shareholder's NIC No. / Passport No. / Co. Reg No.: ……..

4. Shareholder's Contact No.: (Residence) …… (Mobile)…….....

5. Name of the Proxy Holder: ……

6. Proxy holder's NIC No. / Passport No. / Co. Reg. No.: ……

7. Proxy holder's Contact No.: (Residence) ……. (Mobile)…….....

8. Shareholder's/ Proxy holder's E-mail: ……

9. Participation at the AGM Via an online platform: YES /NO

10. Name of Joint holder/s (If any): (i) ……

    (ii)…….

11. National Identity card number/s of Joint holder/s: (i)……..….(ii)……..

……	……	……..
Shareholder's signature/Date	**1st Joint holder's signature/Date**	**2nd Joint holder's signature/Date**

Note:

1) Shareholders are requested to provide their email address in the space provided in order to forward the Virtual AGM Zoom link & necessary instruction, if they wish to attend the AGM through the online platform.

2) In the case of a Company/Corporation, the Shareholder details form must be under its Common Seal which should be affixed and attested in the manner prescribed by its Articles of Association.

3) In the case of a Power of Attorney, the Shareholder Details Form signed by the Power of Attorney must be deposited at the Registered Office of the Company for registration.

NOTICE OF MEETING

Notice is hereby given that the 36th Annual General Meeting of the **RENUKA FOODS PLC** will be on 24th September 2026 via audio and visual technology means in the manner set forth below;

The AGM shall be held in compliance with the Companies Act, No.07 of 2007, the Articles of Association of the Company, the Colombo Stock Exchange (CSE) Guidance Note on hosting of Annual General Meetings.

The Chairman, Board of Directors, Company Secretaries, key management officials, representatives of the Registrars, Auditors and shareholders, will participate via an online meeting platform (i.e. Zoom Platform).

1. To receive and consider the Report of the Directors and the Statement of the Audited Financial Statements for the year ended 31st March 2026 with the Report of the Auditors thereon.

2. To re-elect Mr. R. F. N. Jayasooriya as as a Director of the Company, who retires by rotation in terms of Article 28 (1) and offers himself fr re-election.

3. To re-elect Mr. V. Sanmugan as a Director of the Company, who retires by rotation in terms of Article 28 (1) and offers himself fr re-election.

4. To re-appoint Dr. S.R. Rajiyah who is 75 years of age, as a director in terms of Section 211 of the Companies Act No. 7 of 2007 and it is specifically declared that the age limit of 70 years referred to in Section 210 of the Companies Act No. 7 of 2007 shall not apply to the said Dr. S.R. Rajiyah

5. To re-appoint Mrs. I.R. Rajiyah who is 74 years of age, as a director in terms of Section 211 of the Companies Act No. 7 of 2007 and it is specifically declared that the age limit of 70 years referred to in Section 210 of the Companies Act No. 7 of 2007 shall not apply to the said Mrs. I.R. Rajiyah

6. To approve a first and final dividend consisting of;
   a. Scrip Dividend of Rs. 0.09 per share
   b. Cash Dividend of Rs.0.10per share

7. To authorise the Directors to determine contributions to charity.

8. To re-appoint M/s KPMG, Chartered Accountants as the Auditors and authorise the Directors to determine their remuneration for the ensuing year.

By Order of the Board,

Sgd.
Renuka Enterprises (Pvt) Ltd
Company Secretaries
31st August 2026

Note:-

(i) A member entitled to attend and vote at the above Meeting is entitled to appoint a proxy to attend and vote instead of the member, such proxy need not be a member.

(ii) A Form of Proxy is enclosed with this Annual Report.

(iii) The completed Form of Proxy should be deposited at the Registered Office of the Company at "Renuka House", No. 69, Sri Jinaratana Road, Colombo 2, on or before 3.30 p.m. on 22nd September 2026 in the manner specified in the Guidelines and Registration process for the Annual General Meeting (AGM) via online meeting platform' attached hereto.

FORM OF PROXY

I / We ..... of ……. being a member/members of Renuka Foods PLC, hereby appoint; .....…… ……..……... (NIC No. ……..……..) of ……..... ……..

Or failing her/him

Dr. S.R. Rajiyah, or failing him
Mrs. I.R. Rajiyah, or failing her
Mr. S.V. Rajiyah, or failing him
Mr. V. Sanmugam, or failing him
Mr. R. F. N. Jayasooriya, or failing him
Mr. A. M. P. C. K. Abeykoon, or failing him
Mr. E. A. P. Ekanayake, or failing him
Mr. M. R. Ratnasabapathy

as my/ our proxy to represent me / us and to speak and to vote on my / our behalf at the Annual General Meeting of the Company to be held on the 24th day of September 2026 and at any adjournment thereof and at every poll which may be taken in consequence thereof.

		For	Against
1.	To receive and consider the Report of the Directors and the Statement of the Audited Financial Statements for the year ended 31st March 2026 with the Report of the Auditors thereon.		
2.	To re-elect Mr. R. F. N. Jayasooriya as a Director of the Company in terms of Article 28 (1) of the Articles of Association of the Company.		
3.	To re-elect Mr. V. Sanmugam as a Director of the Company in terms of Article 28 (1) of the Articles of Association of the Company.		
4.	To re-appoint Dr. S.R. Rajiyah as a Director of the Company in terms of S. 211 of the Companies Act No. 07 of 2007.		
5.	To re-appoint Mrs. I.R. Rajiyah as a Director of the Company in terms of S. 211 of the Companies Act No. 07 of 2007.		
6.	To approve a First & Final Dividend consisting of; a. A Scrip Dividend of Rs 0.09 per share, and b. A Cash Dividend of Rs. 0. 10 per share		
7.	To re-appoint M/s KPMG, Chartered Accountants as Auditors to the Company and authorise the Directors to determine their remuneration.		
8.	To authorise the Directors to determine contributions to charity for the ensuing year.		

Dated this ……. day of ……. 2026.

…….
Signature of Shareholder
Note:
(a) A proxy need not be a member of the Company.
(b) Instructions regarding completion appear overleaf.

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INSTRUCTIONS AS TO COMPLETION OF THE FORM OF PROXY

1. To be valid, the completed Form of Proxy should be deposited at the Registered Office of the Company, at "Renuka House", No. 69, Sri Jinaratana Road, Colombo 2, on or before 3.30 p.m. on 22nd September 2026 being not less than 48 hours before the time appointed for the holding of the Meeting.

2. In perfecting the Form of Proxy, please ensure that all the details are legible.

3. Please indicate with an 'X' in the space provided how your proxy to vote on each resolution. If no indication is given the proxy, in his discretion, will vote, as he thinks fit.

4. In the case of a Company / Corporation, the proxy must be under its Common Seal which should be affixed and attested in the manner prescribed by its Articles of Association.

5. In the case of proxy signed by the Attorney, the Power of Attorney must be deposited at the Registered Office at "Renuka House", No. 69, Sri Jinaratana Road, Colombo 2, for registration.